



WHITEFISH

MOUNTAIN RESORT

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DROP-IN DAYCARE REGISTRATION FORM

In order to provide the best care for you child, we ask that you fill out this form completely and write legibly.

Child's Full Name: _____ **Birthday:** _____ **Age:** _____

Parent's Full Name: _____ Phone: _____

Email: _____

Parent's Full Name: _____ Phone: _____

Email: _____

Please list any other adults authorized to pick up your child:

Name: _____ Phone: _____

Emergency Contact if neither parent can be reached:

Name: _____ Relation to Child: _____ Phone: _____

Does your child have any health issues or allergies?

Does your child have any dietary restrictions?

Did you pack any snacks, meals or bottles for your child? Can they eat our food in addition to what you packed?

For infants: What is your baby's feeding schedule?

Has your child been to daycare before? What should we know about your child's play with other children, any concerns?

What activities does your child enjoy? Are there activities your child avoids?

What soothes your child?

Does your child nap? What time(s)? What sleepy cues should we look for?

What is your nap routine? Does your child sleep with a comfort object, binkie, blankie, etc.?

Does your child use diapers? Are there any specific products you supplied?

Does your child use the toilet? How does your child let you know that it's time 'to go'?

Does your child need regular reminders to use the bathroom?

Any other thoughts you would like to share with us?

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DROP-IN DAYCARE REGISTRATION POLICIES

Please review the following policies, then sign at the bottom.

SICK CHILD POLICY: Whitefish Mountain Kids Center will not accept into our care any child displaying symptoms of illness or who might be contagious. If your child begins to feel unwell while at daycare, we will notify you to pick up your child.

The following are guidelines of symptoms of children considered ill:

- A temperature of 100.4 degrees or higher
- Red, watery eyes (pink eye)
- Undiagnosed rash
- Excessive runny nose/ sneezing
- Cough
- Sore throat
- Vomiting within the past 24 hours
- Diarrhea

SAD CHILD POLICY: We will do our best to assimilate a child experiencing separation anxiety. If we are not able to soothe your child, we will contact you to come and pick up your child. We are always willing to try again another day.

MEDICATION ADMINISTRATION POLICY: We do not administer any medications. The only exception is administration of an **EpiPen** in a life-threatening situation. If your child is prescribed an **EpiPen** and you plan to have it at daycare, please include that information on the Registration Form, inform staff upon arrival, and complete the Authorization Agreement. If your child is required to take a prescription (non-life threatening) or over-the-counter medication, we require you to visit the facility during the day to administer the medication.

BEHAVIOR POLICY: We only use positive methods of discipline and guidance that encourages self-esteem which includes praise of good behavior, reminding children of behavior expectations, redirections and brief supervised separation or time-out from the group, when appropriate for the child's age and development which is limited to no more than one minute per year of the child's age. For the safety of all, children that show repeated misbehavior or biting will need to be picked up and Daycare Management consulted.

DROP-OFF: Drop-off time for Morning Half Day and Full Day programs is at or after 9AM. Drop-off time for Afternoon Half Day programs is 1PM. Parents are welcome to drop children off anytime after the drop-off time, however the pick-up time will remain the same no matter the child's arrival time.

PICK-UP: Children will only be released to parents and other people listed on the registration form. Photo identification will be checked for anyone picking up a child. Pick-up time for Morning Half-Day programs is no later than 12PM. Pick-up time for Full Day and Afternoon Half Day programs is no later than 4PM. Parents who fail to pick up their child by the designated pick-up time will be charged a late fee of \$10 for every 15 minutes.

CANCELLATIONS: We ask that you cancel by phone or in-person no later than 2PM the day prior to your reservation. Cancellations made later than 2PM the day prior will result in a \$25 cancellation fee. Guests who no-show for a reservation will be charged the full cost of the program, and any future reservations will be cancelled.

MEALS AND SNACKS: A variety of snacks will be offered throughout the day for all children. Lunch will be served between 12PM and 1PM for children enrolled in Full Day programs. Children are welcome to bring their own snacks and meal. We cannot guarantee a completely "nut-free" environment, but we recommend that all outside snacks not contain nuts.

PACKING CHECKLIST:

- | | |
|---|---|
| <input type="checkbox"/> Change of clothes | <input type="checkbox"/> Pre-mixed bottles (if needed) |
| <input type="checkbox"/> Water Bottle | <input type="checkbox"/> Pacifier/ lovey/ comfort item (if needed for napping children) |
| <input type="checkbox"/> <i>Optional:</i> Specific creams, ointments, wipes, etc. | <input type="checkbox"/> Sleep sack (if napping) |
| <input type="checkbox"/> <i>Optional:</i> snacks, meals | <input type="checkbox"/> Diapers |

*Please check your child's bag, pockets, etc to make sure the following are not brought into the facility:
medications, small objects, toys/electronics, pocket knives, bear spray or any chemicals.*

Parent's Signature: _____ **Date:** _____

Child's Full Name: _____